



**The Laurels**  
PRIMARY SCHOOL

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**Headteacher: Charlotte Bull**

5<sup>th</sup> June 2020

Dear parent/carer,

I am writing to update you on our plans for the wider reopening of the school. Thank you for your responses to our last questionnaire, it is positive to see so many children would like to return to school. Guidance is still changing daily but the steps we are taking in this period of preparation are as follows:



- We have determined the capacity of the school building and can have 8 children in six of the classrooms and 10 in the Reception classroom whilst adhering to current social distancing guidelines.
- We have then assessed which staff are able to work safely at the school site. Using all staff available, we will be able to supervise 6 of the classrooms as well as playtimes and lunchtimes.
- Senior Leaders have analysed the responses from our parent/carer questionnaire regarding who would like to return to school.
- The risk assessment and action plan has been shared with staff and governors and I have received their feedback.
- The risk assessment and action plan will now be submitted to the Board of Trustees so they can agree the date we increase our provision.
- After all actions are complete, I will share our plans with you so you can risk assess whether you are happy for your child to return.

Currently, more children would like to return than we are able to accommodate. Therefore, we will need to open in the priority order listed by the government. This means **we will open to key worker and vulnerable children and then to the Reception children who have indicated they would like to return.**

It is with immense sadness that we cannot welcome back the Year 1 and Year 6 groups at this time. I understand this will be disappointing for many but please understand our plans are based on the current guidance and your child's safety always comes first. Even if your child will not be returning to school yet, I would like you to be reassured that we will continue to do our very best for all year groups in the school.

I will send out letters later today to confirm who has a place in the key worker bubble groups and who has a place in the Reception bubble groups. We anticipate the key worker bubbles will operate at The Laurels from Wednesday 10<sup>th</sup> June and Reception bubbles from Thursday 11<sup>th</sup> June. We will send you additional information such as staggered start and end times, maps of where each bubble will be located, which members of staff will be with each bubble etc. We will also send information for you to share with the children in order to prepare them. If you did not request a place on the questionnaire but would like one, please contact the school office by email and they will add you to our waiting list in case a space becomes available. I would like you to know there is no pressure to return and no penalty if you keep your child at home this half term. You must make the decision to return based on your own family circumstances.

As we will be using all of our available staff to enable as many children as possible to return to school, it will be necessary to adapt our teaching in the Google Classroom. To enable us to do this, the children in school will be offered the same lessons as the children learning remotely from home. More information will follow to explain this in further detail.

As always, thank you for your continued support at this challenging time. I look forward to when it is safe for all of our community to be together again. We really miss the children, their smiling faces and their interesting stories. Take care and stay safe.

Kind regards,



Charlotte Bull  
**Headteacher**