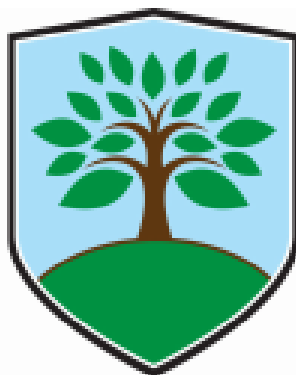


The Laurels Primary School



September opening

Name _____

**believe
achieve
succeed**

Attendance

- All children are expected in school full-time from 4th September 2020.
- The attendance and lateness policy will be reinstated in full.
- Coronavirus regulations mean that you must self-isolate for 14 days if you return to the UK from a country outside the common travel area. <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>
- Shielding advice will pause from the 1st August, and all children who were shielding previously will be able to return to school. This includes those with family members who are shielding. Read the [current advice on shielding here](#).

If you have any concern about your child returning to school, or if your child expresses concern about coming back, please contact Mrs Collins or Miss Pinney to discuss how the school can support you.

Food and Drink



- Please encourage your child to have hot school meals to minimise the risk of contamination from lunch boxes being transported between home and school. Lunchboxes must be cleaned on the outside as well as the inside.
- All children eligible for a free school meal will receive one, including universal free school meals for KS1. **Vouchers for Free School Meals will no longer be issued** as the children will be eating in school.
- Staff will not be able to open packets for children so please ensure your child has lunch items they can manage on their own.
- Please ensure water bottles are full on arrival.
- Anyone arriving without a water bottle will be provided with one by the school and parents will be asked to cover the £2 cost.
- **SCHOOL FRUIT** will be available for KS1.
- There will be **NO MAGIC BREAKFASTS** so all children must have breakfast before attending school.

Uniform Expectations

- All children are expected to return to school in full school uniform, with the exception of school ties for Key Stage 2. Children should not wear ties until further notice.
- Please ensure that your child has natural coloured hair on their return.
- You will be informed which day your child will be having PE and on that day we ask that they wear their PE kit for the entirety of the day, instead of changing into it. It is essential that their PE kit is in line with the school's policy, including any jumpers and tracksuit bottoms you provide.



KS1 Uniform



KS2 Uniform



Any tracksuits provided as part of the PE kit must be plain and must not have logos or text.

Arriving on site

- There will be staggered start times for the bubble groups organised by surnames so family groups are not affected - please refer to your the timetable below for your arrival time. Staggered starts and finished will not affect the overall teaching time your children receives.
- All the children will go through supervised hand-washing on entry to the site.
- It is important that you arrive on time at the beginning and end of the day to support us with the social distancing measures we have put in place. **IT S IMPORTANT THAT YOU DO NOT ARRIVE EARLY.**
- To reduce the number of people on site, **ONLY ONE ADULT** will be allowed on site to drop your child off in the morning.
- Outside the school gate there are markings to help you social distance.
- There are arrows on the school grounds to remind parents and children to follow the one way system and walk on the left-hand side.
- Please support your children to practise hand-washing and 'Catch it, Kill it, Bin it' at home.
- We are only accepting visitors who have pre-arranged appointments.
- Online meetings can be arranged at a mutually convenient time.

Surname	Start Time	Finish Time
A-F	8.30-8.35	2.40-2.45pm
G-M	8.40-8.45	2.50-2.55pm
N-Z	8.50-8.55	3.00-3.05pm



The School Day

Curriculum

We will begin with a 'recovery curriculum' which will support all children with returning to school and settling back with their peers. We will deliver our broad and balanced curriculum, including the core subjects of English, maths and science once we have established routines, expectations and the wellbeing of the children in the school.



Break Times

Children will have a morning break, a slightly shorter lunch time and then an additional afternoon break. This will enable us to stagger the times when children need to use shared areas and will reduce the contact between groups of children.

Breakfast Club

Breakfast Club will be available to all pupils but must be booked in advance. A booking form will be sent out to all families. Children will remain in their bubble groups during breakfast club and we are asking parents and carers to drop children off at the door to the school hall.

Clubs

Clubs will not run after school in the autumn term.

Remote Access

Schools will have the capacity to return to remote access in the event of a further school closure or the need for a group of pupils to self-



Behaviour Expectations



Good behaviour will keep us safe!

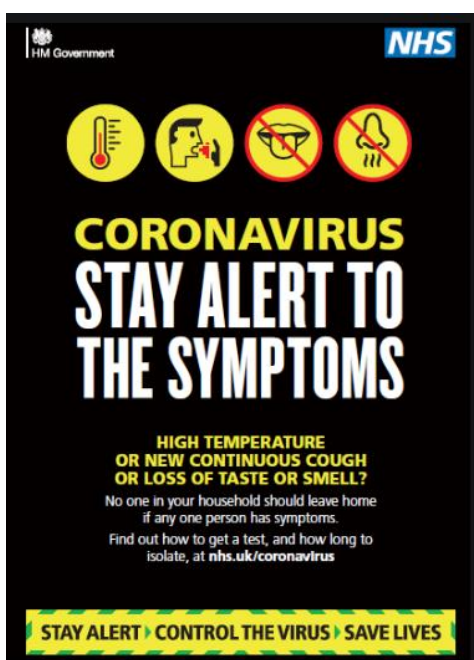
- The school's behaviour policy has been updated to reflect the current circumstances. The policy will be available on the school website from 7th September 2020.
- Teachers will 'teach' the new behaviour expectations to all children once the school has opened in full.
- Our priority is working together to minimise risks and keep everyone safe however if a child intentionally and repeatedly breaches the behaviour expectations and this puts other people at risk of coronavirus, sanctions will be applied in accordance with our behaviour policy.

CHILDREN MUST ONLY COME TO SCHOOL IF THEY ARE FIT AND WELL TO DO SO

If any child, or a person they live with has shown any of the following symptoms, they **MUST NOT** come to school.

- **high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

If any of the above applies please follow NHS advice - call 111.

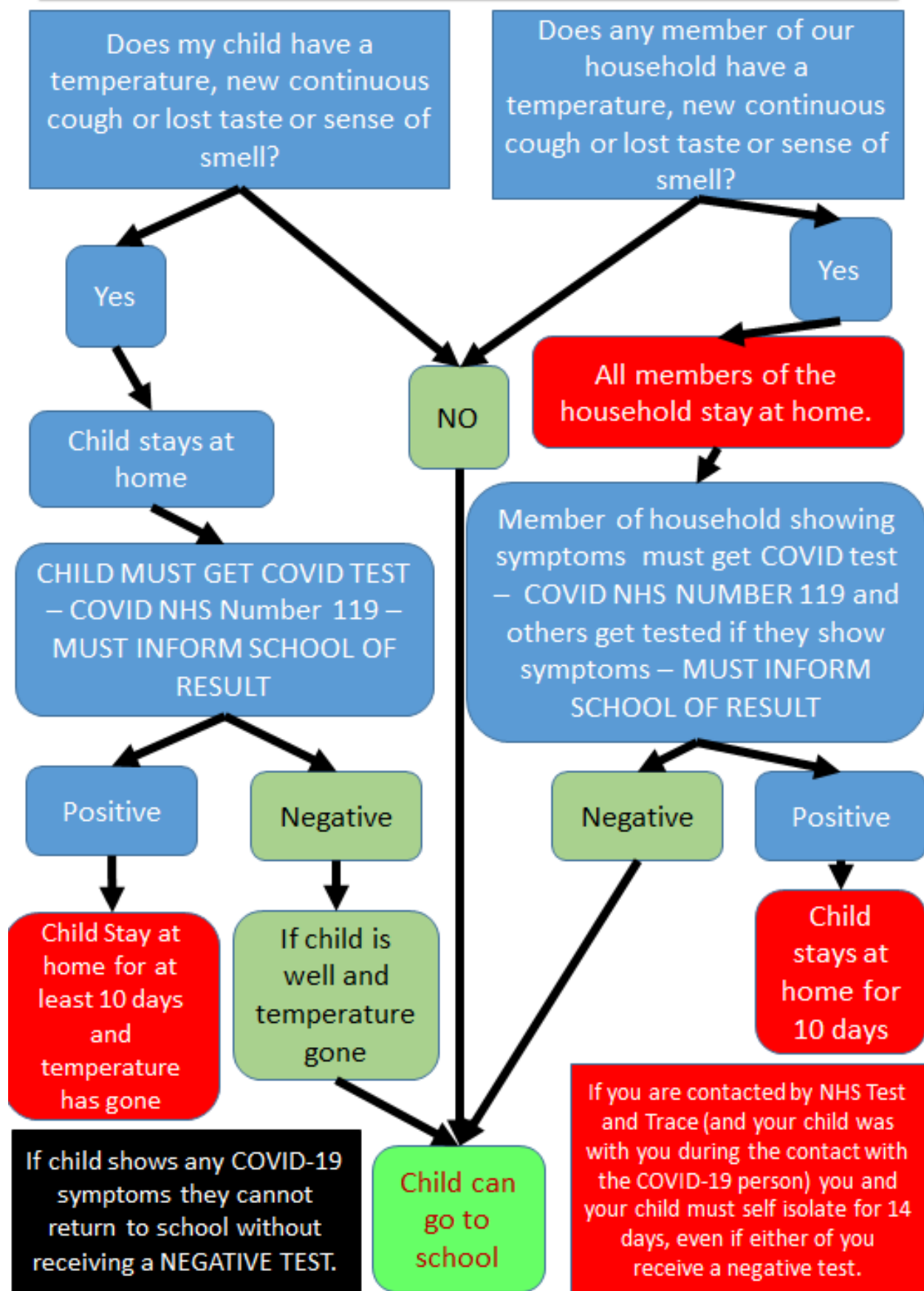


TRAVELLING ABROAD

Please refer to the Government Guidance on quarantine measures if you have been abroad

<https://www.gov.uk/government/publications/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk/coronavirus-covid-19-how-to-self-isolate-when-you-travel-to-the-uk>

COVID SYMPTOMS AT HOME FLOW CHART



ACTIONS IF CHILD SHOWS COVID-19 SYMPTOMS AT SCHOOL

CHILD HAS TEMPERATURE, DEVELOPS NEW CONTINUOUS COUGH or LOSES SENSE OF TASTE OR SMELL

CHILD

STAFF

REMOVED FROM ROOM
IMMEDIATELY in COVID LAYBY /
CORRIDOR
(Others children stopped from
passing if possible)

Staff Member from
classroom / year group put
on Full PPE – mask, visor,
apron and gloves

PPE Staff Member and Child move to MEDICAL ROOM–
avoiding other staff and children

Child stays in MEDICAL ROOM

PPE Staff Member takes temperature
Inform office staff if over 37.8
degrees. Member of staff stays with
child

PPE Staff Member informs the Office staff of
the temperature and Office staff ring parents to
request IMMEDIATE pick up and request
parents to organise a COVID test. Parent to wait
in front lobby.

Member of office staff gets siblings and
child's personal item.

PPE Member of staff take child to front lobby and reminds parent to get a COVID-19 test and let us know the result.

PPE Member of staff closes MEDICAL ROOM AND ADDS CLOSED SIGN and REMOVE PPE AND PLACES IN YELLOW BIN and wash hands thoroughly and return to class

CLEANERS CLEAN FIRST AID MEDICAL ROOM WITH MILTON / BLEACH – WEARING FULL PPE and CLOSED SIGN REMOVED



Personal Possessions

The virus can live on surfaces so it is vital that children do not bring toys or games in to school. Please purchase a school pencil case for £3 (example below) or provide your children with a clear plastic pencil case so they can keep their stationery together.

Hand Hygiene

Classrooms have supplies of hand gel, tissues, lidded bins and water/soap.

Face Coverings



The government does not (based on current evidence) recommend the use of face coverings in primary schools.

Government guidance states: *Based on current evidence and the measures that schools are already putting in place, such as the system of controls and consistent bubbles, **face coverings will not be necessary** in the classroom even where social distancing is not possible. Face coverings would have a negative impact on teaching and their use in the classroom should be avoided.*

If you choose to supply a face covering for your child's journey to school, they will need to remove this prior to entering the school building.

Government guidance states:

Pupils must be instructed not to touch the front of their face covering during use or when removing it and they must dispose of temporary face coverings in a 'black bag' waste bin (not recycling bin) or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom.

Preparing your child for coming back to school

We are really looking forward to seeing you all again soon but we understand that coming back to school after lockdown is going to be a big adjustment for families.

Here are some tips for preparing your children, and the wider family.



Talk Time

Talk with your child about what they have enjoyed and what has been hard about lockdown. They might have very different feelings from the adults in a household. This is a very good starting point for working out how to support them.

Bedtime routine

Establish a good bedtime routine again so that your child can prepare for getting up early and being ready to learn.



Mealtime Routine



Some children have been used to having lots of snack food throughout the day so begin to set mealtimes so they are ready for the school routine.

Independence

Provide them with opportunities throughout the day to be independent again as they may have become used to people doing things for them.

Understanding the Pandemic



Use social stories to explain what has happened and why life at school is going to be different. When children understand the reasons for changes in their lives, they are more accepting of them. This is also an opportunity to remind them of the new routines which will keep them safe, such as handwashing and social distancing. (social stories available on the school website)

Preparing Your Child for Returning to School

Although there will be lots of change at school, there will also be a lot that is the same and it is important to remind children of this. Talk these ideas through with your child:

What will be the same	What will be different
The building.	Some of the furniture, the layout and the displays around the school.
The teachers will all be teachers from the school.	There will be 1 new teacher.
The children will all be children from the school.	The year 6 children will have left and there will be new children in Year R.
Break times will still take place.	Your breaktime may be at a different time to the one you are used to and there will be fewer children playing.
You will still do learning.	The timetable will be different and you may use different ways of learning eg. you may use a learnpad more than you are used to.
There will still be school rules.	There will be some new rules to keep us all safe.
As always, you will need to wear safe, sensible shoes have long hair tied back, and jewellery will not be allowed.	On PE days you will come to school in your PE kit and you won't change at school.



Take a minute to think about how you are feeling about returning to school.

One thing that hasn't changed is our commitment to doing the best we can for our school community, and we will try our hardest to make it a smooth transition for everyone!