



**The Laurels**  
PRIMARY SCHOOL

Winterbourne Way  
West Durrington  
Worthing  
West Sussex  
BN13 3QH  
t 01903 830901  
e office@laurelsprimary.co.uk  
w www.laurelsprimary.co.uk  
**Headteacher: Charlotte Bull**

CBU

9 December 2020

Dear Parent/Carer,

I am writing to update you regarding yesterday's announcement from the Department for Education which suggested schools use Friday 18th December as a teacher training day instead of a teaching day.

*This option was intended to 'ensure staff responsible for contact tracing get the time off they need and deserve. This would remove the need for school staff to be involved in track and trace on the 24th of December.'*

After careful consideration, I feel the impact of this late notice will be significant for our families. I do not feel closing early by one day will benefit the children and so **we will remain open on the 18th December** as planned.

- If your child develops symptoms on or before the 20th of December **and** then tests positive at any point up until the 24th of December please let me know straight away using this Google form <https://forms.gle/zs1jFLjcGqy7EiUN7>  
I will then inform families in that bubble of the isolation period.
- If your child develops symptoms **and** tests positive after the 20<sup>th</sup> December, you do not need to inform school as the isolation period for others is 48 hours before symptoms start, and your child would not have been in school during that 48 hour period.
- Children who have symptoms after Monday 24th December, cannot return to school until they have completed their self-isolation period or received a negative test result.

I would like to take this opportunity to thank you again for your continued, ongoing support of our adapted routines and procedures. We have enjoyed a very successful term and are looking forward to our celebrations with the children!

Kind regards

**Miss Charlotte Bull**  
**Headteacher**