

27 April 2021



The Laurels
PRIMARY SCHOOL

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Headteacher: Charlotte Bull

Dear Parent/Carer,

Parents' Evening: 11th and 13th May 2021 - Online Appointment Booking

I would like to invite you to attend a Parents' Evening appointment on either Tuesday 11th or Thursday 13th May 2021. This is an important evening and provides you with an opportunity to discuss your child's progress and achievement, and how you can support them at home.

To keep the community as safe as possible, we have decided to hold the evening by video appointment again. We will use the same online system as we did in November as feedback from staff and parents was excellent.

Appointments can be made from 6pm Friday 30th April 2021 and will close on Monday 10th May 2021 at 9am. Should you wish to make any changes after this date please contact the school office.

1. Please visit <https://laurelsprimary.schoolcloud.co.uk/> to book your appointments. (A short guide on how to add appointments is included with this letter.)
2. Please login with your child's **full** first name, surname and date of birth as recorded on our school system.

We have attached a parents' guide to help you. If you do not have access to the internet or need help, please contact the school office who will be happy to add appointments on your behalf. You can also email IT services at support@itservices.dmat.education.

Yours sincerely

Miss C Bull
Headteacher