

COVID-19: outbreak management plan

The Laurels Primary School



Approved by: Charlotte Bull **Date:** 20.07.21

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Next review due by: 20.10.21

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance from step 4](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), director of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)

2. Control measures

- Ensure good hygiene for everyone (e.g. hand hygiene, respiratory hygiene)
- Maintain appropriate cleaning regimes (e.g. regular cleaning of areas and equipment)
- Keep occupied spaces well ventilated.
- Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19 (pupils, staff and adults should follow public health advice on when to self-isolate and what to do. If a pupil is awaiting collection, they should wait in the medical room).
- Pupils with symptoms should not attend school given the risk they present to other pupils and staff.

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Social distancing measures have now ended in the workplace and it is no longer necessary for the government to instruct people to work from home.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Any decision to recommend the reintroduction of 'bubbles' would not be taken lightly and would need to take account of the detrimental impact they can have on the delivery of education.
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

In the first instance, we will stay open for:

- › Vulnerable pupils
- › Children of critical workers
- › Reception, Year 1 and Year 2 pupils

If further restrictions are recommended, we will stay open for:

- › Vulnerable pupils
- › Children of critical workers

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education in line with

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our [remote education policy](#).

The school will continue to provide meals for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. The meals will be provided through supermarket vouchers which will be emailed to eligible parents/carers.

5.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contacted remotely by emailing dsl@laurelsprimary.co.uk or contacting the school office 01903 830901.

If our DSL (or deputy) is unavailable, we will share a DSL with Durrington High School. Their DSL can be contacted by contacting the school office 01903 244957.

If there is an occasion where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

6. Pupil wellbeing

Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. You can access useful links and sources of support on promoting and supporting [mental health and wellbeing here](#).

7. Tracing contacts and isolation

Close contacts will now be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.

As with positive cases in any other setting, NHS Test and Trace will work with the positive case to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.

School may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases. Schools will continue to have a role in working with health protection teams in the case of a local outbreak.